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INITIAL SETUP

Congratulations! You have purchased the 420C, a versatile fully featured 4 line telephone. The 420C is designed to work as a system phone when used with additional 420C telephones. As a system, the 420C supports advanced telephone features such as intercom, paging and call transfer. Up to twelve 420Cs can be connected as a system.

Plan your system before you install the telephones, remembering the following requirements:

- The 420C telephones communicate over the wire on line 1. Line 1 must be common to all 420C telephones for the system features to operate.
- If multiple extensions will be installed, install and program the extension numbers one at a time.
- Each 420C in the system must be assigned a unique EXTENSION NUMBER. Valid numbers are from 11 – 22.
- The 420C is designed to support telephone company features, including CENTREX. Caller ID and Call Waiting Caller ID and other telephone company features require subscription to these services.

**NOTES:**
- You must subscribe to the combined service of Call Waiting and Call Waiting Caller ID to use the Call Waiting Caller ID feature. Check with your local telephone company for service availability.
- DSL service on line 1 or 2 may interfere with system communications. Use line 3 or 4 for DSL.

PACKING LIST

Please take a moment to locate and identify the components shipped with your Telephone. Enclosed within the packaging:

- Executive Telephone Set
- 2 Telephone Line Cords (long)
- 3 Feature Key Index Cards; 1 installed, 2 spares
- Handset
- 1 Line Cord (short)
- Desk/Wall Mount Bracket
- Handset Cord
- Owner’s Guide
- AC Adapter

TERMS

CID – Caller Identification or Caller ID.

EXTENSION – An individual 420C telephone having a unique extension number.

IDLE MODE – Extension not in use.

OFF-HOOK - Going “off-hook” refers to lifting the handset, activating the speakerphone or pressing the headset button for the purpose of making or answering a call. When the phone is successfully taken off-hook, a telephone line will be “seized” in which either an incoming call is answered or a dial tone heard.

VMI – Visual Message Indication.

POT – “Plain old telephone” refers, in so far as this manual is concerned, to a non 420C type telephone. A POT can be connected to any line shared by a 420C system, but cannot utilize the 420C system features such as intercom, paging or call transfer.

SYSTEM – Up to twelve 420C telephones connected with a common line 1, each having a unique extension number between 11 and 22.
CALLER
Used to view Caller ID information when more than one line is ringing.

PROGRAM
Used to enter the program mode, page 10.

DND - DO NOT DISTURB
Silences the call and intercom ringers, page 26.

NAVIGATION KEYS
Used to navigate CALLER ID records, DIRECTORY records and Programming options.

SAVE
Used to program or change settings.

ERASE
Used to erase Caller ID or Directory records.

MSGW LIGHT CLEAR
Used to clear MESSAGE WAITING indicator.

CONFERENCE

TRANSFER
Calls can be transferred from one 420C extension to another.

FLASH/FEATURE
Used to access telephone company features, page 25.

PAGE ALL
Page all 420C stations simultaneously, page 27.

PAGE
Page individual 420C stations, page 28.

VOLUME KEYS
Adjust the handset, headset, speakerphone or ringer volume levels, page 22.

INTERCOM
Call other 420C stations without using an outside line.

HEADSET
Answer or make calls without lifting the handset, page 36.

MUTE
 Turns off the 420C microphone. The receiver stays on and calling party can still be heard, page 25.
**INITIAL SETUP**

### 420C DISPLAY

#### IDLE MODE

- **Current Date:** 01/01
- **Station ID:** EXT 12 MSG: 1234
- **Current Time:** 01:01
- **Message Waiting Indicator:** CID: 000/000

#### CALLER ID DISPLAY

- **Date of Call:** 07/19
- **Record Number:** 11:57
- **Line Called:** CL#001
- **Caller Name:** GARY BIXBY
- **Caller Number:** 310.555.1212

*NOTE:*

- The Record Number will only appear when reviewing Caller ID Records.

#### IN-USE DISPLAY

- **Number Called:** 131.0555.1212
- **Call Timer:** 00:18
- **CID:** 001/005

**INSTALLING THE BATTERY**

The 9 volt battery (not included) is required for the telephone to operate when there is a power failure. Use alkaline battery only. See POWER FAILURE OPERATION on page 36.

1. Remove the screw securing the battery compartment cover.
2. Open the battery compartment cover by pressing the tab.
3. Install the battery as shown.
4. Replace the battery compartment cover and tighten the screw.

---

**INSTALLATION**

### DESK/WALL MOUNTING BRACKET

The 420C desk/wall bracket is factory configured in the DESK position. To convert to wall mounting, slide the bracket as shown. Rotate and replace the bracket in the WALL position. Install two screws into the wall using the template as a guide. Purchase wood screws, round head, brass, size #10, 1/4 inch in length. Thread the telephone line cords through the channel on the bottom of the unit.

**CONNECTING THE TELEPHONE**

#### BACK PANEL CONNECTIONS

- Power Jack
- Line 4 Data Port (RJ11)
- Line 3 Data Port (RJ11)
- Line 3/4 (RJ14)
- Line 1/2 (RJ14)
- Line 1/2/3/4 (RJ61)
- Headset Jack
- Handset Jack

#### SIDE PANEL CONNECTIONS
1. Connect the 420C to the telephone wall jacks as shown in the illustrations below.

**Two RJ14 2-Line Telephone Jacks**

![Illustration of Two RJ14 2-Line Telephone Jacks]

**NOTE:**
- First connect the Line 1/2 RJ14 cable (included) to the Line 1/2/3/4 RJ61 jack on the back panel of the 420C. Then connect the Line 3/4 RJ14 cable (included) to the Line 3/4 RJ14 jack.

**One RJ61 4-Line Telephone Jack**

![Illustration of One RJ61 4-Line Telephone Jack]

**NOTES:**
- Connect the Line 1/2/3/4 RJ61 cable (not included) to the Line 1/2/3/4 RJ61 jack on the back panel of the 420C.
- If you are using a single cable to connect all 4 lines, you must use a USOC RJ-61 cable. DO NOT USE a RJ-45 cable.

2. Connect the handset cord.
3. Connect the power adapter. Make sure that the outlet into which you plug the AC adapter is not controlled by a wall switch.
4. When power is connected, the display will indicate initialization. This process will take about 8 seconds.
5. The initial display will appear. The default extension ID is 22.

![Initial Display Illustration]

**NOTE:**
- If more than one extension in a system is assigned the same ID number, the phone will beep continuously. Press **PROGRAM** to reassign a unique ID number.
INITIAL PROGRAMMING

TO ENTER THE PROGRAM MODE
You are now ready to begin configuring the extension using the PROGRAM mode. Press PROGRAM to enter.

TO EXIT THE PROGRAM MODE
Press END to exit the PROGRAM mode. Going off-hook will also exit the PROGRAM mode. The PROGRAM mode will also automatically exit after 20 seconds of inactivity.

The PROGRAM options are structured like a tree (see Programming Tree page 39). The ▼▲ keys are used to navigate options. The programming tree is a loop that returns to the first option as you navigate up or down.

SETTING THE LANGUAGE
The default language is English.
1. Press PROGRAM.
   
   PROGRAM
   ▼▲: select

   2. Press the ▼ button once.
      
      LANGUAGE
      ▼▲: select
      ▼: enter

3. Press the ▼ button to enter.

   LANGUAGE = English
   ▼▲: select
   SAVE?

4. Use the ▼▲ buttons to select the desired language.

5. Press SAVE when done.

   LANGUAGE = English
   Programmed!

SETTING THE TIME AND DATE
1. While in the PROGRAM mode, press the ▼ button until the following screen appears:

   TIME/DATE
   ▼▲: select
   ▼: enter

2. Press the ▼ button to enter.

   MONTH
   01/01  01:00A
   ▼▲: select
   SAVE?

3. Use the ▼▲ buttons to select an extension between 11 and 22.

   EXTENSION NO
   ▼▲: select
   ▼: enter

4. Press SAVE to accept your choice.

   EXTENSION
   = 11
   Programmed!

5. Initial programming is now complete. You can press the END button to exit the PROGRAM mode and begin using the 420C with the factory default settings (see TELEPHONE OPERATION on pages 21-29) or you can program additional options.

NOTE:
- If more than one extension in a system is assigned the same ID number, the phone will beep continuously. Press PROGRAM to reassign a unique ID number.

SETTING MESSAGE WAITING INDICATOR ON/OFF
The light and display indication can be turned ON and OFF in the PROGRAM MODE. See page 21.
1. While in the PROGRAM mode, press the ▼ button until the following screen appears:

![RINGER ON/OFF](image1)

2. Press the ▶ button to enter.

![L1 RINGER ON/OFF](image2)

3. Use the ▼▲ buttons to select the desired ringer, 1-4.

4. Press the ▶ button to enter.

![L1 RINGER ON/OFF](image3)

5. Use the ▼▲ buttons to choose the setting to OFF.

![L1 RINGER ON/OFF](image4)

6. Press SAVE to accept the setting.

![L1 RINGER ON/OFF](image5)

7. Repeat for the other lines, or select ALL RINGER ON/OFF to determine setting for all 4 lines.

---

**CHANGE THE RINGER TYPES**

There are 4 ringer tones, or types, that can be selected. The default is 1. Changing the ringer types by line is useful if you want to distinguish which line is ringing audibly without having to see the LINE indicators on the telephone itself.

1. While in the PROGRAM mode, press the ▼ button until the following screen appears:

![RINGER TYPE](image6)

2. Press the ▶ button to enter.

![L1 RINGER TYPE](image7)

3. Use the ▼▲ buttons to select the desired line, 1-4.

4. Use the ▼▲ buttons to select the desired ringer type. As you scroll through the types, a sample of the actual ringer will be heard.

![L1 RINGER TYPE](image8)

5. Use the ▼▲ buttons to select the desired ring delay.

![DELAY RING](image9)

6. Press SAVE to accept the setting.

![DELAY RING](image10)

7. Repeat for the other lines.

---

**SETTING THE DELAY RING**

The DELAY RING is useful in installations where all 4 lines are common (square) and a receptionist is answering all calls. Each extension would activate the DELAY RING for the desired period of time except for the receptionist. Incoming calls would ring at the receptionist extension ONLY for the DELAY RING time. If the receptionist doesn’t answer, after that time other extensions would begin to ring. By varying the delay ring time, a hierarchy of back-up for the receptionist can be defined.

Most ring cycles are 6 seconds per ring. So to delay for two rings, program 12 seconds. For three rings, program 18 seconds, and so on. Programming is in two second increments. The default is DELAY RING OFF.

**NOTE TO VOICE MAIL SUBSCRIBERS:**

If you set the DELAY RING for LONGER than the number of rings that the voice mail waits before answering, the phone will never ring.
PROGRAMMING OPTIONS

PROGRAMMING THE LINE USAGE

Lines that are not used (connected) to the 420C must be turned OFF. If lines are added later they can be turned ON.

For system feature operations like call transfer, paging and intercom, line one must be connected and common to all 420C extensions in the system.

NOTE:
- If a line is NOT connected to the 420C and the LINE USAGE is NOT turned OFF, the LINE IN USE INDICATOR will flash.

1. While in the PROGRAM mode, press the ▼ button until the following screen appears:

   LINE USAGE
   ▼: select
   ►: enter

2. Press the ► button to enter.

3. Use the ▼▲ buttons to select the desired line, 1-4.

4. Press the ► button to enter.

5. Use the ▼▲ buttons to turn the line on or off.

   L4 USAGE
   ▼▲: select
   ►: enter

6. Press SAVE to accept the setting.

7. The LINE IN USE INDICATOR for the line will stop flashing and will not relight until the LINE USAGE is turned back on. Repeat for the other lines.

PROGRAMMING OPTIONS

SETTING THE PRIME LINE

The PRIME LINE is the line that the 420C attempts to use when going off-hook when the phone is not ringing. Line 1 is the default.

If the phone is ringing and you go off-hook, the 420C will answer the ringing line. If more than one line is ringing, the 420C will answer the line that was ringing first.

1. While in the PROGRAM mode, press the ▼ button until the following screen appears:

   PRIME LINE
   ▼▲: select
   ►: enter

   L4 USAGE
   ▼▲: select
   ►: enter

2. Press the ► button to enter.

   L4 USAGE
   ▼▲: select
   ►: enter

   Programmed!

3. Use the ▼▲ buttons to select the desired PRIME LINE.

   PRIME LINE
   ▼▲: select
   ►: enter

   Programmed!

4. Press SAVE to accept the setting.
The 420C system can support up to 12 extensions and 15 lines. This is possible by using line 4 for line groups. This allows additional lines to be shared by extensions. The 420C must be programmed for line groups for the system functions to operate properly. The chart below describes a typical line group application using eight lines.

### PROGRAMMING LINE GROUPS / PRIVATE LINE

<table>
<thead>
<tr>
<th>Department</th>
<th>Line 1</th>
<th>Line 2</th>
<th>Line 3</th>
<th>Line 4</th>
<th>Line 5</th>
<th>Line 6</th>
<th>Line 7</th>
<th>Line 8</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reception</td>
<td>EXT 11</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sales</td>
<td>EXT 12</td>
<td>EXT 13</td>
<td>EXT 14</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Credit</td>
<td>EXT 15</td>
<td>EXT 16</td>
<td>EXT 17</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Warehouse</td>
<td>EXT 18</td>
<td>EXT 19</td>
<td>EXT 20</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice President</td>
<td>EXT 21</td>
<td></td>
<td></td>
<td></td>
<td>PRV</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>President</td>
<td>EXT 22</td>
<td></td>
<td></td>
<td></td>
<td>PRV</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Calls can only be transferred between extensions sharing the same line group. Line 7 and 8 are private and calls cannot be transferred to any other extension.

- **= Line Connected**  
- **PRV** = Private Line

The chart below describes a system where all extensions have a private 4th line.

```
EXT 11 | L1 | L2 | L3 | L4 | L5 | L6 | L7 | L8 | L9 | L10 | L11 | L12 | L13 | L14 | L15
EXT 12 | | | | | | | | | | | | | | |
EXT 13 | | | | | | | | | | | | | | |
EXT 14 | | | | | | | | | | | | | | |
EXT 15 | | | | | | | | | | | | | | |
EXT 16 | | | | | | | | | | | | | | |
EXT 17 | | | | | | | | | | | | | | |
EXT 18 | | | | | | | | | | | | | | |
EXT 19 | | | | | | | | | | | | | | |
EXT 20 | | | | | | | | | | | | | | |
EXT 21 | | | | | | | | | | | | | | |
EXT 22 | | | | | | | | | | | | | | |
```

### AUTO INTERCOM ANSWER

If auto-mute of one extension is set to OFF and it receives a page from another extension, the page call becomes an automatically answered intercom call.

### SETTING AUTO-MUTE

When set to ON, the auto-mute feature automatically mutes the microphone of an extension receiving a paging call. Setting this feature to OFF allows the paging party to immediately hear the paged extension. This setting is useful as a ROOM MONITOR and for automatic hands free communication. See PAGING A SINGLE EXTENSION on page 28.

1. While in the PROGRAM mode, press the **▼** button until the following screen appears:

   ![LINE GROUP](image)

2. Press the **▶** button to enter.

   ![LINE GROUP](image)

3. Use the **▼▲** buttons to change the LINE GROUP.

   ![LINE GROUP](image)

4. Press **SAVE** to accept the setting.

   ![LINE GROUP](image)
PROGRAMMING OPTIONS

SETTING TONE/PULSE DIALING
The factory default dialing mode is TONE. If your telephone company requires PULSE dialing, change this setting. If you use pulse dialing it is still possible to access tone services like bank by phone, etc. See TONE/PULSE MIXED DIALING on page 26.

1. While in the PROGRAM mode, press the ▼ button until the following screen appears:
   TONE/PULSE
   ▼: select
   ▲: enter

2. Press the ▲ button to enter.
   TONE/PULSE
   ▼: select
   ▲: enter

3. Use the ▼▲ buttons to change the setting.
   TONE/PULSE
   ▼: select
   ▲: enter

4. Press SAVE to accept the setting.
   TONE/PULSE
   ▼: select
   ▲: enter
   Programmed!

CHANGING THE FLASH DURATION
The default FLASH is set to .6 seconds. This is suitable for most US telephone companies. Older PBX’s and international telephone companies might require different timing. If PBX or flash features are not working properly, contact the telephone company or PBX manufacturer to obtain the correct FLASH TIME.

FLASH TIME can be set from .1 seconds to 1.2 seconds in .1 second increments.

1. While in the PROGRAM mode, press the ▼ button until the following screen appears:
   FLASH TIME
   ▼: select
   ▲: enter

2. Press the ▲ button to enter.
   FLASH TIME
   ▼: select
   ▲: enter

3. Use the ▼▲ buttons to change the setting.
   FLASH TIME
   ▼: select
   ▲: enter

4. Press SAVE to accept the setting.
   FLASH TIME
   ▼: select
   ▲: enter
   Programmed!

PROGRAMMING AREA CODES
The 420C can be programmed with six area codes: 1 “HOME” and 5 “LOCAL”. The 420C will use these area codes to determine how to dial Caller ID numbers. LOCAL and HOME area codes will not be dialed when calling a number stored in a Caller ID record.

When numbers are transferred from the Caller ID database to the DIRECTORY (see TRANSFERRING A CALLER ID RECORD TO THE DIRECTORY on page 33) local and home area codes will NOT be transferred to allow correct dialing.

If you must dial your home area code when dialing locally, program “000” as your home area code.

1. While in the PROGRAM mode, press the ▼ button until the following screen appears:
   AREA CODEs
   ▼: select
   ▲: enter

2. Press the ▲ button to enter, use the numeric keypad to enter your HOME AREA CODE.
   AREA CODEs
   ▼: select
   ▲: enter
   HAC = 310
   <Enter digits>
   SAVE?
   HAC = 310
   Programmed!

3. Press the ▲ button to enter, use the numeric keypad to enter your HOME AREA CODE.
   AREA CODEs
   ▼: select
   ▲: enter
   HAC = 310
   <Enter digits>
   SAVE?
   HAC = 310
   Programmed!

4. Press SAVE to accept the setting.

5. Repeat for up to 5 LOCAL AREA CODES.
PROGRAMMING OPTIONS

RESETTING THE 420C

The 420C can be reset to all factory default settings. The EXTENSION ID NUMBER is reset to 22.

The factory defaults are as follows:
- LANGUAGE: ENGLISH
- TIME: 01:01 AM
- DATE: 01/01
- DAY: SUNDAY
- EXTENSION ID: 22
- ALL RINGERS: ON
- L1-L4 RINGERS: ON
- MSGW ON/OFF: Off, L1-L4
- DELAY RING: OFF
- LINE USAGE: 1-4 ON
- PRIME LINE: L1
- LINE GROUP: L04
- AUTO MUTE: ON
- TONE/PULSE: TONE
- FLASH TIME: .6 seconds
- HOLD REMINDER: ON

In addition, all AREA CODES, all CALLER ID RECORDS and all DIRECTORY entries will be deleted.

NOTE:
- See page 44, Programming Tree, for additional Reset information.

1. While in the PROGRAM mode, press the ▼ button until the following screen appears:

   RESET ALL
   ▼▼: select
   ►: enter

2. Press the ► button to enter.

   RESET ALL
   ERASE: reset all

3. Press ERASE to RESET.

   Reset!

20

TELEPHONE OPERATION

NEW CALL/MESSAGE WAITING INDICATOR

OFF – There are no Voice Mail messages or new Caller ID records.
ON SOLID – You have new CALLER ID records.
FLASHING - You have new Voice Mail.

VOICE MAIL

If you subscribe to telephone company voice mail, the 420C supports the feature with Visual Message Indication (VMI). When new voice mail is received, the MESSAGE WAITING/NEW CALL indicator will flash and the display will indicate which line has received the new voice mail. When voice mail is reviewed and deleted, the light should automatically turn off.

See the IDLE MODE display in the DISPLAY diagram on page 6.

TURNING THE MESSAGE WAITING INDICATOR ON/OFF

The light and display indication can be turned ON and OFF manually in the PROGRAM MODE.

1. While in the PROGRAM mode, press the ▼ button until the following screen appears:

   MSGW ON/OFF
   ▼▼: select
   ►: enter

2. Press the ► button to enter.

   L1 MSGW ON/OFF
   ▼▼: select
   ►: enter

3. Use the ▼▼ buttons to select the desired line.

4. Press the ► button to enter.

   L1 MSGW ON/OFF
   =ON
   ▼▼: select
   SAVE?

5. Use the ▼▼ buttons to change the setting.

   L1 MSGW ON/OFF
   =Off
   ▼▼: select
   SAVE?

6. Press SAVE to accept the setting.

   L1 MSGW ON/OFF
   =Off
   Programmed!

7. Repeat for the other lines.

OR

1. While in the IDLE mode, press MSGW LIGHT CLEAR. The LCD will display:

   ALL MSGW LIGHT
   ERASE: clear?

2. Press MSGW LIGHT CLEAR again to turn the indicator off.

   ALL MSGW LIGHT
   Cleared!
TELEPHONE OPERATION

LINE STATUS INDICATORS

The status of each line is indicated with a LED in the LINE SELECT keys.

<table>
<thead>
<tr>
<th>Mode</th>
<th>This Extension</th>
<th>Other Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>Idle</td>
<td>Off</td>
<td>Off</td>
</tr>
<tr>
<td>In Use</td>
<td>Irregular Flash</td>
<td>Solid</td>
</tr>
<tr>
<td>On Hold</td>
<td>Slow</td>
<td>Regular Flash</td>
</tr>
<tr>
<td>Ringing</td>
<td>Fast</td>
<td>Fast</td>
</tr>
<tr>
<td>POT in Use</td>
<td>Regular Flash</td>
<td>Regular Flash</td>
</tr>
<tr>
<td>Transfer</td>
<td>Slow</td>
<td>Fast</td>
</tr>
</tbody>
</table>

VOLUME CONTROL

Volume levels for each of the three off-hook modes and the telephone ringer can be independently set. Once set, the volume for each mode will be saved until a new setting is entered.

- Corded Handset: 4 levels
- Speaker: 8 levels
- Headset: 4 levels
- Ringer: 4 levels

OFF-HOOK VOLUME

1. To change the volume level for each mode, press VOLUME + or VOLUME – when in that mode.
2. A tone will sound when the highest or lowest setting is reached.

NOTE: There is no tone when the highest speaker volume level is reached.

RINGE R VOLUME

1. From the idle mode, press VOLUME + or VOLUME – until the desired ringer level is heard.

TELEPHONE OPERATION

MAKING TELEPHONE CALLS

Incoming and outgoing calls can be made using the handset, headset or speakerphone modes. Switch between off-hook modes as follows:

- Handset to headset – press HEADSET.
- Handset to speakerphone – press SPEAKER.
- Headset to handset – lift the handset.
- Headset to speakerphone – press SPEAKER.
- Speakerphone to handset – lift the handset.
- Speakerphone to headset – press HEADSET.

PRIME LINE

When a line is set as the PRIME LINE, the 420C will attempt to seize this line when the phone is taken off-hook. If the PRIME LINE is not available when the phone goes off hook, the next available line will be selected. If all lines are in use, no line will be seized.

The PRIME LINE selection can be overridden simply by pressing the LINE SELECT button. If the line selected is free, the speakerphone will be automatically activated. If the line is in use, the line will not be seized.

RECEIVING TELEPHONE CALLS

A call can be manually answered by pressing the LINE SELECT button for the ringing line. The speakerphone will turn ON and the call will be answered.

If the phone is ringing and is taken off-hook without selecting a line, the ringing line will be answered. If more than one line is ringing, the calls will be answered in the order of the lines, one through four.

If the phone is ringing and you DO NOT wish to answer the call but wish to make an outgoing call, press the LINE SELECT button of a non-ringing line.

RECEIVING CALL WAITING CALLS

If you subscribe to Call Waiting and a call is received on a line in use for another call, you will hear a beep to indicate the presence of a Call Waiting call. If you subscribe to Call Waiting CallerID, the Caller ID information will appear on the display.

To answer the call waiting call, either press FLASH or enter the CENTREX call waiting command (for example 009) on the desk station. To simplify CENTREX operation, you can program the command into one of the feature keys. Refer to your CENTREX manual for the correct command sequence.
**TELEPHONE OPERATION**

### TELEPHONE OPERATION

#### TRANSFERRING CALLS

Calls answered at one extension can be transferred to any available extension in the system.

#### TO TRANSFER A CALL

1. While off-hook, press **TRANSFER** followed by the extension to which the call is to be transferred.

2. The call will automatically be placed on hold at the transferring extension.

3. Hang up.

**NOTES:**
- If a call is transferred and not answered by the intended recipient, an alert tone will sound every 3 minutes (Hold Reminder is programmed ON). After 20 minutes without being answered, the call will automatically be dropped.
- If an extension number is not entered within 10 seconds, the call will remain on hold and the display will return to idle mode.

#### ANSWER A TRANSFERRED CALL

The extension receiving the transferred call will sound a fast ring. The line indicator for the transferred call will flash rapidly to inform the call recipient which line to pick up.

1. If your phone rings the distinctive transfer ring, simply go off-hook to take the call.

**NOTES:**
- Any extension can answer a transferred call by simply pressing the line select button for the call being transferred.
- If DND is activated at the extension to which a call is transferred, the recipient will not be disturbed and the call will not be transferred.

#### HOLD

Places the current call on HOLD. Both parties cannot hear each other when HOLD is engaged.

#### TO PLACE A CALL ON HOLD

1. Press **HOLD**.

2. The **LINE INDICATOR** will flash (slow) to indicate that the call is on Hold.

#### TO RELEASE A CALL ON HOLD

1. Press the flashing **LINE** button or pick up another phone on the same line.

2. The call will be released from hold.

Any 420C extension in a system can take a call off-hold.

**NOTES:**
- If the Hold Reminder is programmed ON, an audible reminder will alert you that the call has been left on hold for more than 3 minutes.
- If a call has been on hold for more than 20 minutes, the unit will automatically disconnect the call.

### TELEPHONE OPERATION

#### MUTE

Disables the microphone on the 420C handset, headset and speakerphone. This is useful for private conversations in the middle of a call.

#### TO MUTE A CALL

1. Press **MUTE**.

2. The MUTE INDICATOR will light to indicate that the 420C has been muted.

#### TO RELEASE MUTE

1. Press **MUTE**.

2. Mute is released and the call can be resumed.

#### FLASH/FEATURE

Used to answer a call waiting call or to activate a telephone company feature. The FLASH command can be programmed into the one-touch FEATURE KEYS and the DIRECTORY dialing sequences.

#### REDIAL/LAST NUMBER REDIAL

Automatically dials the last number called, up to 32 digits in length.

1. Press **REDIAL**.

OR

1. Go off-hook manually.

2. The 420C will automatically go off-hook using the speakerphone.

The number stored in the Last Number Redial memory can be transferred to the Directory (see page 34) or a Feature Key (see page 36).
TELEPHONE OPERATION

3-WAY CALL CONFERENCING
The 420C allows you to bridge a call between any two lines to establish a 3-way conference call.

1. Initiate the first call.
2. Place the first call on HOLD.
3. Initiate the second call.
4. Press CONFERENCE. You will now be talking to parties on both lines.
5. To end the conference call simply hang-up.

NOTE:
- In some instances where the two parties joined by the 420C are a long distance away from their telephone company’s central office, these two far end parties might not hear each other very well. If this occurs frequently, it is recommended that the telephone company’s 3-way calling service be used.*
- Call Waiting Caller ID records will not be displayed or logged during a 3-Way Conference Call.

TO DEACTIVATE CALL PRIVACY (ALLOWING OTHERS TO JOIN CALL)
1. While on a call, press the LINE SELECT key. A beep will sound indicating that privacy is released.
2. The LINE STATUS LED for the released privacy call will remain lit on the other extensions, allowing others to join the call by simply pressing the LINE SELECT key.

TO RESTORE CALL PRIVACY
1. Press the LINE SELECT key. A double beep will sound, indicating that privacy is restored.
2. Any joined extensions will be dropped and the call will again be private.

Calls in progress on non-420C telephones common lines are not private and can be joined at any time by a 420C extension.

TELEPHONE OPERATION

CALL PRIVACY – EXTENSION CONFERENCING
Calls on any 420C extensions are private. Other 420C extensions cannot intrude on the call unless the extension user releases privacy.

TELEPHONE OPERATION

PAGING AND INTERCOM
The PAGING and INTERCOM features require that LINE 1 be common to all 420C’s in the system.

NOTE:
- Only one paging or intercom call can be supported at one time. When the paging/intercom system is in use the INTERCOM indicator will light on all extensions in the system.

PAGING ALL EXTENSIONS
All extensions can be paged simultaneously by any 420C in the system.

1. Press PAGE ALL. The INTERCOM and SPEAKERPHONE indicators will light.
2. Lift the handset, activate the headset or simply speak into the built in speakerphone microphone.
3. To end the page, hang-up the phone by pressing SPEAKER, HEADSET or return the handset to the cradle.

ANSWERING A SYSTEM WIDE PAGE
When extension 12 initiates a system wide page, every idle 420C in the system will have the following display:

PAGE ALL BY 12
CID:000/001
TELEPHONE OPERATION

ANSWERING A SYSTEM WIDE PAGE (cont.)

Any 420C in the system can answer the page and talk to the paging station.

1. Press PAGE to answer. You can use the speakerphone, headset or handset to converse.
2. To end, simply hang-up.

NOTE:
- Only one extension can answer a system wide page at a time.

PAGING A SINGLE EXTENSION

1. Extension 22 presses PAGE, then enters “11” to page extension 11.

   PAGE 11
   CID:000/001

2. Extension 11 receives the page:

   PAGE 22
   CID:000/001

ANSWERING A SINGLE EXTENSION PAGE

AUTO-MUTE OFF AT RECEIVING EXTENSION

When an extension receives a page, the phone will beep and the speakerphone will automatically be activated. You can begin speaking or switch to the handset or headset.

AUTO-MUTE ON AT RECEIVING EXTENSION

When an extension receives a page, the phone will beep and the speakerphone will be activated and the MUTE indicator will light. To answer the page, press MUTE and begin speaking. The handset or headset can also be used.

NOTE:
- If a paged extension is in use or DND is on, the paging station will hear a busy tone.

ROOM MONITOR

The paging feature can be used as a room monitor.

1. Press PAGE followed by the extension number to be monitored.
2. Activate MUTE by pressing MUTE so sounds on the monitoring side are not broadcasted.
3. To end the monitoring, press SPEAKER.

NOTE:
- An extension cannot be monitored if the AUTO-MUTE feature is set to ON at that extension.

TELEPHONE OPERATION

MAKING AN INTERCOM CALL

1. Press INTERCOM followed by the number of the extension you wish to call.

   ICM 22
   CID:000/001

2. The extension you called will hear the intercom ring and the display will indicate which extension is calling.

   ICM 11
   CID:000/001

NOTE:
- If the extension being called is in use or DND is ON, a busy ring will be heard.

ANSWERING AN INTERCOM CALL

1. Press INTERCOM. The speakerphone will activate and you can begin speaking. The handset or headset can also be used.
2. To end the call, simply hang-up.

NOTE:
- Only one extension can answer a system wide page at a time.

MAKING AN INTERCOM CONFERENCE CALL

1. Make or answer a telephone call.
2. Press INTERCOM and enter the number of the extension with which you want to conference.
3. When the extension answers, press CONFERENCE to join all parties.

NOTE:
- An intercom conference call cannot be placed on hold.
CALLER ID

CALLER ID is a subscription service available from your telephone service provider and is required for the Caller ID features to operate.

To receive Caller ID information for a Call Waiting call, you must subscribe to the combined Call Waiting Caller ID service from your telephone service provider. Even if you subscribe to both Caller ID and Call Waiting services separately, it is possible that you are not subscribed to the combined service.

The 420C will store and display on demand the 200 most recent caller ID records.

THE CALLER ID DISPLAY

Date of Call | Time of Call  
--- | ---  
07/19 | 11:57A  
Record Number | Line Called  
CL#001 | L2  
Caller Name | Caller Number  
GARY BIXBY | 3105551212

VIEWING CALLER ID INFORMATION

VIEWING CALLER ID INFORMATION OF AN INCOMING CALL

During an incoming call, the name and telephone number of the caller (if available) will display on the LCD. The information is received by the 420C between the first and second ring.

NOTE:
- If you answer a call before the second ring, the Caller ID information might not be displayed.
- Call Waiting Caller ID records will not be displayed or logged during a 3-Way Conference Call.

VIEWING CALLER ID INFORMATION OF SIMULTANEOUS INCOMING CALLS

When multiple lines are ringing, you can view the Caller ID information for each line by pressing CALLER to toggle the display between the Caller ID information for each ringing line.

CALL WAITING CALLER ID

If you subscribe to Call Waiting Caller ID (combined service), the 420C will display the Caller ID information (if available) from the Call Waiting calls. During a phone call, you will hear a beep to indicate the presence of a Call Waiting call. Shortly afterward, the Caller ID information will appear on the LCD.

To answer the call waiting call, either press FLASH or enter the CENTREX call waiting command (for example *99) on the desk station. To simplify CENTREX operation, you can program the command into one of the feature keys. Refer to your CENTREX manual for the correct command sequence.

If you do not answer the call, the calling party will hear the phone continue to ring. If you subscribe to voice mail, the incoming call will be answered by voice mail.

CALLER ID

STORED CALLER ID RECORDS

The 420C will store the 200 most recent Caller ID records. Caller ID records are numbered sequentially in the order in which they are received. When the memory is full, the oldest record will be deleted automatically each time a new record is received.

VIEWING STORED CALLER ID RECORDS

1. Press CALLER ID to enter the Caller ID database. The LCD will display the number of CID records.

   CID LIST
   002 Calls
   001 New

2. Use the ▼△ buttons to scroll through the stored caller ID records.
3. Press END to exit, or wait 20 seconds and the LCD will revert back to the IDLE MODE.

INFORMATION OTHER THAN THE CALLER’S NAME AND NUMBER MAY BE DISPLAYED

<table>
<thead>
<tr>
<th>Display</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Private Name</td>
<td>The other party is blocking name information</td>
</tr>
<tr>
<td>Private Number</td>
<td>The other party is blocking telephone number information</td>
</tr>
<tr>
<td>Out Of Area</td>
<td>Your phone company is unable to receive this caller’s name or number</td>
</tr>
</tbody>
</table>

DIALING USING CALLER ID RECORDS

In addition to storing and displaying up to 200 Caller ID records, phone numbers contained in those Caller ID records can be automatically dialed.

If you have programmed local and home area codes, any numbers from within those area codes will be dialed WITHOUT the initial “1” and area code.

1. Select the desired Caller ID record.
2. Press DIAL.
3. The 420C will automatically go off-hook and speakerphone dialing will commence automatically. The handset or the headset may be used to continue the call.

OR
1. Select the desired Caller ID record.
2. Manually go off-hook.
3. Press DIAL.
CALLER ID

DELETING CALLER ID RECORDS

DELETING AN INDIVIDUAL CALLER ID RECORD
1. Press CALLER ID.
2. Locate the desired Caller ID record using the ▼▲ buttons.
3. Press ERASE.
4. The screen will prompt ERASE: erase?
5. Press ERASE to confirm or END to abort.

DELETING ALL CALLER ID RECORDS
1. Press CALLER ID.
2. Immediately press ERASE without scrolling through the individual records.
3. The screen will prompt ERASE: all?
4. Press ERASE to confirm or END to abort.

DIRECTORY

TO SCROLL THROUGH THE ALPHABETICAL LIST OF DIRECTORY RECORDS
1. From idle mode press DIRECTORY.
2. Use the ▼▲ buttons to scroll through the DIRECTORY entries.

LOCATING A DIRECTORY RECORD
To jump immediately to the Directory listings beginning with a selected letter:
1. Press DIRECTORY.
2. Press the keypad key associated with the desired letter and continue pressing the key until the desired letter is displayed.
3. The display will jump to the first Directory listing beginning with the chosen letter.

LOCATING A DIRECTORY RECORD (BY JUMPING)
To jump immediately to the Directory listings beginning with a selected letter:
1. Press DIRECTORY.
2. Press the keypad key associated with the desired letter and continue pressing the key until the desired letter is displayed.
3. The display will jump to the first Directory listing beginning with the chosen letter.

CREATING A NEW DIRECTORY ENTRY
The maximum name length is 16 characters. The maximum number length is 32 digits.
1. Press DIRECTORY.
2. Press SAVE.
3. Press the appropriate keypad key to toggle through the letters and numbers associated with that key (For example: press the number “5” key to toggle among the letters “J”, “K” and “L”, and the number “5”).
4. When the desired letter appears, press the ▼▲ button to manually move to the next character. Pressing the ▼▲ button twice will insert a space.
5. Press SAVE when the name is complete.
6. Enter the telephone number using the numeric keypad.
7. Press SAVE when done.

NOTE:
- If you make a mistake while entering a name or number, use the ▼▲ button to backspace and erase.

DIALING A DIRECTORY NUMBER
1. Select the desired Directory record.
2. Press DIAL. The telephone will automatically go into speakerphone mode and dialing will commence automatically. The handset or the headset may be used to continue the call.

TRANSFERRING A CALLER ID RECORD TO THE DIRECTORY
The 420C allows Caller ID records to be transferred to the directory.
1. Display the desired Caller ID record.
2. Press END to exit the CALLER ID mode.
3. Press DIRECTORY.
4. Press SAVE as if to add a new entry.
5. Press CALLER ID to copy the last viewed Caller ID record into the DIRECTORY.

5. Press CALLER ID to copy the last viewed Caller ID record into the DIRECTORY.

6. A new Directory record will be created automatically, using the name and number of the Caller ID record.

7. If you wish to edit the new Directory record (name), use the ▼▲ button to backspace. Press SAVE when the name is confirmed.
8. If you wish to edit the new Directory record (number), use the ▼▲ button to backspace. Press SAVE when the name is confirmed.

DELETING CALLER ID RECORDS

DELETING AN INDIVIDUAL CALLER ID RECORD
1. Press CALLER ID.
2. Locate the desired Caller ID record using the ▼▲ buttons.
3. Press ERASE.
4. The screen will prompt ERASE: erase?
5. Press ERASE to confirm or END to abort.

DELETING ALL CALLER ID RECORDS
1. Press CALLER ID.
2. Immediately press ERASE without scrolling through the individual records.
3. The screen will prompt ERASE: all?
4. Press ERASE to confirm or END to abort.
ADDITIONAL FEATURES

PROGRAMMING THE FEATURE KEYS

Ten FEATURE keys can store twenty names and phone numbers or commonly used CENTREX or other telephone company features. These one touch dial locations can be programmed and dialed by pressing the desired FEATURE key and/or SHIFT key.

Maximum capacities: name - 16 characters; number - 32 digits.

Write the information you want to store on the FEATURE key index card before performing the programming steps below.

1. Press the desired FEATURE key. If you are programming the “second” memory locations, press SHIFT followed by the FEATURE key.

2. When the desired letter appears, press the button to manually move to the next character. Pressing the button twice will insert a space.

3. Press SAVE when the name is complete.

4. When the desired letter appears, press the button to manually move to the next character. Pressing the button twice will insert a space.

5. Press SAVE when the name is complete.

NOTE: If the FEATURE key is not empty, press ERASE twice to delete the existing name and number.

6. Enter the telephone number using the numeric keypad.

7. Press the FEATURE key again when done. If you are programming the “second” memory, press SHIFT followed by the FEATURE key to finish.

8. A confirmation ring will sound.

NOTE: If you make a mistake while entering a name or number, use the button to backspace and erase.
ADDITIONAL FEATURES

**TRANSFERRING A NUMBER FROM LNR (LAST NUMBER REDIAL) TO A FEATURE KEY**

The 420C allows the number stored in the Last Number Redial memory to be transferred to a FEATURE key.

1. Follow steps 1-2 under “PROGRAMMING THE FEATURE KEYS” on page 35.
2. Press **SAVE** to save the name.

3. Press **REDIAL** to copy the phone number from the LNR to the LCD.


![Copy number from LNR](chart)

4. Edit the phone number if you wish, then press the **FEATURE** key to save the name and number into that location.

**USING A HEADSET**

If you wish to connect a headset to the 420C, we recommend the Plantronics Polaris family of products, for which the 420C has been optimized. These headsets can be purchased from your telephone company, your local electronics retailer or from Plantronics directly.

A dedicated HEADSET button on the 420C allows you to keep the headset plugged in, and to only use it when desired.

Plantronics and Polaris are registered trademarks of Plantronics, Inc.

**POWER FAILURE OPERATION**

Incoming calls can be received (the phone will ring) and outgoing calls can be made on all four lines using the handset or headset. An optional 9 volt battery must be installed for power failure operation. The speakerphone will not function during a power failure.

The Caller ID database and the Directory database are stored in non-volatile memory and will not be affected during a power failure. During a power failure, the Directory and Program Modes will not operate. New Caller ID data transmitted during a power failure will not be displayed or stored.

**BATTERY LOW INDICATION**

When the back-up battery becomes old or weak, the word **BATT** will appear on the display.

| 09/06 | 08:41 | EXT 22 | CID:000/001 BATT |

Replace the battery as described in INSTALLING THE BATTERY on page 6.

**TROUBLESHOOTING**

**During Initial Set-up, the Phone Beeps Continuously**

- Make sure that each 420C in the system is assigned a unique **EXTENSION NUMBER** between 11 and 22.

**Intercom, Page All, Privacy and/or other system features do not work properly.**

- DSL service can interfere with communication between Executive Series telephones. Usage should be restricted to Line 3 or 4 and a filter (provided by the DSL provider) should be installed.
- Installation sites at greater distances from the telephone company central office may also experience network communication problems. These problems include inability to make or receive intercom calls or inconsistent call transfers and paging. If you are experiencing these problems, a filter (part number 3001-01) needs to be installed. Contact the company from which you purchased the phone to obtain this filter.

**Cannot Access Program Mode**

- Is the extension off-hook? You cannot program the phone and talk on it at the same time.

**Telephone Does Not Ring**

- Make sure the Do Not Disturb (DND) feature is not activated.
- Make sure ringers are turned on.
- If there are several non-system phones on the line that do not ring, disconnect some of them.
- If the INTERCOM light flashes but you do not hear a paging signal, make sure the Do Not Disturb (DND) feature is not activated.
- If you subscribe to Telephone Company Voice Mail, make sure the Delay Ring setting is not greater than the time it takes for Voice Mail to answer. See pg. 13.

**Telephone Handset is Dead**

- Make sure the coiled handset cord is plugged into the HANDSET jack, not the HEADSET jack. See pg. 7.

**Intercom Paging Signal Not Received**

- Make sure you have programmed your extension number correctly. Line 1 must be connected at all extensions and must be the same telephone number/line for Page and Intercom to work properly.
- Make sure the Do Not Disturb feature is turned off at the extension you are calling.

**Cannot Join a Conversation in Progress**

- The PRIVACY feature prevents another extension on the system from interrupting a conversation. Press the **LINE** button to release privacy.
TROUBLESHOOTING

Error Tone (Fast Busy Signal) Heard When Making an Intercom Call
■ The Do Not Disturb feature is activated at the extension you are calling.

Line Lights Remain On When No Line is Connected
■ Make sure the system is programmed for that line to be off. (See “Programming the Line Usage” in PROGRAMMING OPTIONS.) See pg. 14.
■ Make sure that your Line Groups are programmed properly. (See “Programming Line Groups/Private Line” in PROGRAMMING OPTIONS.) See pg. 16.
■ Disconnect all other devices (fax, modem, credit card reader, etc.) from any lines connected to your phone. These devices can interfere with the system’s data links.

Operation During a Power Failure
■ A 9-volt battery must be installed for power failure operation. See pg. 36.

No Call Waiting Caller ID Information While on a Call
■ You must subscribe to combined Caller ID with Call Waiting as a single service to see Call Waiting information.
■ Call Waiting Caller ID records will not be displayed or logged during a 3-Way Conference Call.

Display Screen is Blank
■ Make sure the power cord is connected to both the phone and an electrical outlet that is not controlled by a wall switch.
■ Verify that the AC outlet is working by plugging a lamp, etc. to test.

No Caller ID Information Received
■ Subscription to Caller ID service is required.
■ Caller ID information is transmitted by the telephone between the first and second rings. If you answer a call before the second ring, the Caller ID information may not be displayed.
■ Call Waiting Caller ID records will not be displayed or logged during a 3-Way Conference Call.

MESSAGE WAITING/NEW CALL Light Flashes
■ Make sure you have deleted all messages on all lines.
■ It may be a false indicator from the Central Office. To clear, see “Turning the Message Waiting Indicator On/Off” in ADDITIONAL FEATURES.
**PROGRAMMING TREE**

- **HOLD REMINDER**
  - Select: Down
  - Enter
  - **HOLD REMINDER** = On
  - Enter
  - Save?
  - Programmed!

- **HOLD REMINDER**
  - Select: Down
  - Enter
  - **HOLD REMINDER** = Off
  - Enter
  - Save?
  - Programmed!

- **AREA CODES**
  - Select: Down
  - Enter
  - **HAC** = (empty)
  - Enter
  - **LAC5** = (empty)
  - Enter
  - **LAC4**, **LAC3**, **LAC2**, **LAC1**

- **RESET ALL**
  - Select: Down
  - Enter
  - **ERASE**: reset all

- **Multi-unit installation with duplicating EXT #.**
  - **Reset!**
  - **Single unit installation, multi-unit installation with unique EXT #.**
  - Press **PROGRAM** to select a unique EXT #.

**FCC REQUIREMENTS**

1. This equipment complies with Part 68 of the FCC rules and the requirements adopted by the ACTA. On the bottom of this equipment is a label that contains, among other information, a product identifier in the format US:AAAEQ##TXXXX. If requested, this number must be provided to the telephone company.

2. The REN is useful to determine the quantity of devices you may connect to your telephone line and still have all of those devices ring when your number is called. In most, but not all areas, the sum of the RENs of all devices should not exceed five (5.0). To be certain of the number of devices you may connect to your line, as determined by the REN, you should call your local telephone company to determine the maximum REN for your calling area.

3. If your telephone causes harm to the telephone network, the telephone company may discontinue your service temporarily. If possible, they will notify you in advance. But if advance notice is not practical, you will be notified as soon as possible. You will be advised of your right to file a complaint with the FCC.

4. Your telephone company may make changes in its facilities, equipment, operations, or procedures that could affect the proper operation of your equipment. If they do, you will be given advance notice so as to give you an opportunity to maintain uninterrupted service.

5. If there is a problem with this unit, the telephone company may ask you to disconnect this equipment from the network until the problem has been corrected or you are sure that the equipment is not malfunctioning.

6. Repairs can only be made by the manufacturer or an authorized service agency. Unauthorized repairs void registration and warranty. Contact seller or manufacturer for details of permissible user-performed routine repairs, and where and how to have other than routine repairs made.

7. This equipment may not be used on coin service provided by the telephone company. Connection to party lines is subject to state tariffs. (Contact your state public utility commission or corporation commission for information.)

8. If your home has specially wired alarm equipment connected to the telephone line, be sure that installing the system does not disable your alarm equipment. If you have questions about what will disable your alarm equipment, contact your telephone company or a qualified installer.

**USER INSTRUCTIONS**

- **Jacks**: USOC RJ61, RJ14, 2X RJ-11
- **Ringer Equivalence**: See bottom/underside of the base unit.

**NOTE:** This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Any changes made by the user not approved by the manufacturer can void the user’s authority to operate the equipment. **This product is hearing aid compatible.**
**Technical Specifications**

- **FCC Registration No.:** See bottom/underside of the unit
- **Ringer Equivalence:** See bottom/underside of the unit
- **Lines:** 4 Analog/POTS
- **Jacks:**
  - RJ61USOC = L1/L2/L3/L4
  - RJ14=L3/L4
  - 2XRJ11=L3/L4
- **Headset Jack:** RJ22
- **Power Source:** Base Unit, Adapter M/N-140
  - Output: 12VDC 400mA
- **Battery Type:** 9 Volt
- **Handset Amplification:** 0dB to +12dB, 4 levels
- **The unit is hearing aid compatible.**
- **Design and specifications are subject to change without notice.**

**Feature Specifications**

- **Caller ID with Call Waiting:** Type 2
- **Message Waiting Indicator:** FSK
- **Feature Keys (Autodialers/Centrex):** 20 @ 32 digits
- **Directory Records:** 200 @ 32 digits
- **Caller ID Records:** 200
- **LCD:** English/French, 4 lines x 16 characters
- **Speakerphone:** Half Duplex
- **3-way Conference**
- **Clock/Call Timer**
- **Tone/Pulse**
- **Mixed Tone/Pulse Dialing**
- **Flash:** 600ms/100ms-1200ms
- **Distinctive Ring Compatible**

**Non KSU Features:**

- **Intercom**
- **Paging**
- **Call Transfer**

**Networking Requirements:**

- **Common Line 1**

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**SAFETY PRECAUTIONS**

When using your telephone equipment, basic safety precautions should always be followed to reduce the risk of fire, electric shock and injury to persons, including the following:

1. Read and understand all instructions.
2. Follow all warnings and instructions marked on the product.
3. Unplug this product from the wall outlet before cleaning. Do not use liquid cleaners or aerosol cleaners. Use a damp cloth for cleaning.
4. Do not use this product near water; for example, near a bath tub, wash bowl, kitchen sink or laundry tub, in a wet basement, or near a swimming pool.
5. Do not place this product on an unstable cart, stand, or table. The product may fall, causing serious product damage.
6. Slots and openings in the cabinet and the back or bottom are provided for ventilation. To protect it from overheating, these openings must not be blocked or covered by placing the product on the bed, sofa, rug, or other similar surface. This product should never be placed near or over a radiator or heat register. This product should not be placed in an enclosed environment unless proper ventilation is provided.
7. Do not allow anything to rest on the power cord. Do not locate this product where the cord will be abused by animals or persons walking on it.
8. Do not overload wall outlets and extension cords as this can result in the risk of fire or electric shock.
9. Never push objects of any kind into this product through cabinet slots as they may touch dangerous voltage points or short out parts that could result in a risk of fire or electric shock.
10. Never spill liquid of any kind on the product.
11. To reduce the risk of electric shock, do not disassemble this product. Take it to a qualified serviceperson when service or repair work is required. Opening or removing covers may expose you to dangerous voltages or other risks. Incorrect re-assembly can cause electric shock when the appliance is subsequently used.
12. Unplug this product from the wall outlet and refer servicing to qualified service personnel under the following conditions:
   - A. When the power supply cord or plug is damaged or frayed.
   - B. If liquid has been spilled into the product.
   - C. If the product has been exposed to rain or water.
   - D. If the product does not operate normally by following the operating instructions. Adjust only those controls that are covered by the operating instructions because improper adjustment of other controls may result in damage and will often require extensive work by a qualified technician to restore the product to normal operation.
   - E. If the product has been dropped or the cabinet has been damaged.
   - F. If the product exhibits a distinct change in performance.
13. Avoid using a telephone (other than a cordless type) during an electrical storm. There may be a remote risk of electric shock from lightning.
14. Do not use the telephone to report a gas leak while near the leak.
15. You should use ONLY the power adapter supplied with your telephone.
16. Warning: The cords on this product and/or accessories contain lead, a chemical known to the State of California to cause birth defects or other reproductive harm. Wash hands after handling. Uniden works to reduce lead contents in our PVC coated cords in our products and accessories.

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**SAVE THESE INSTRUCTIONS**